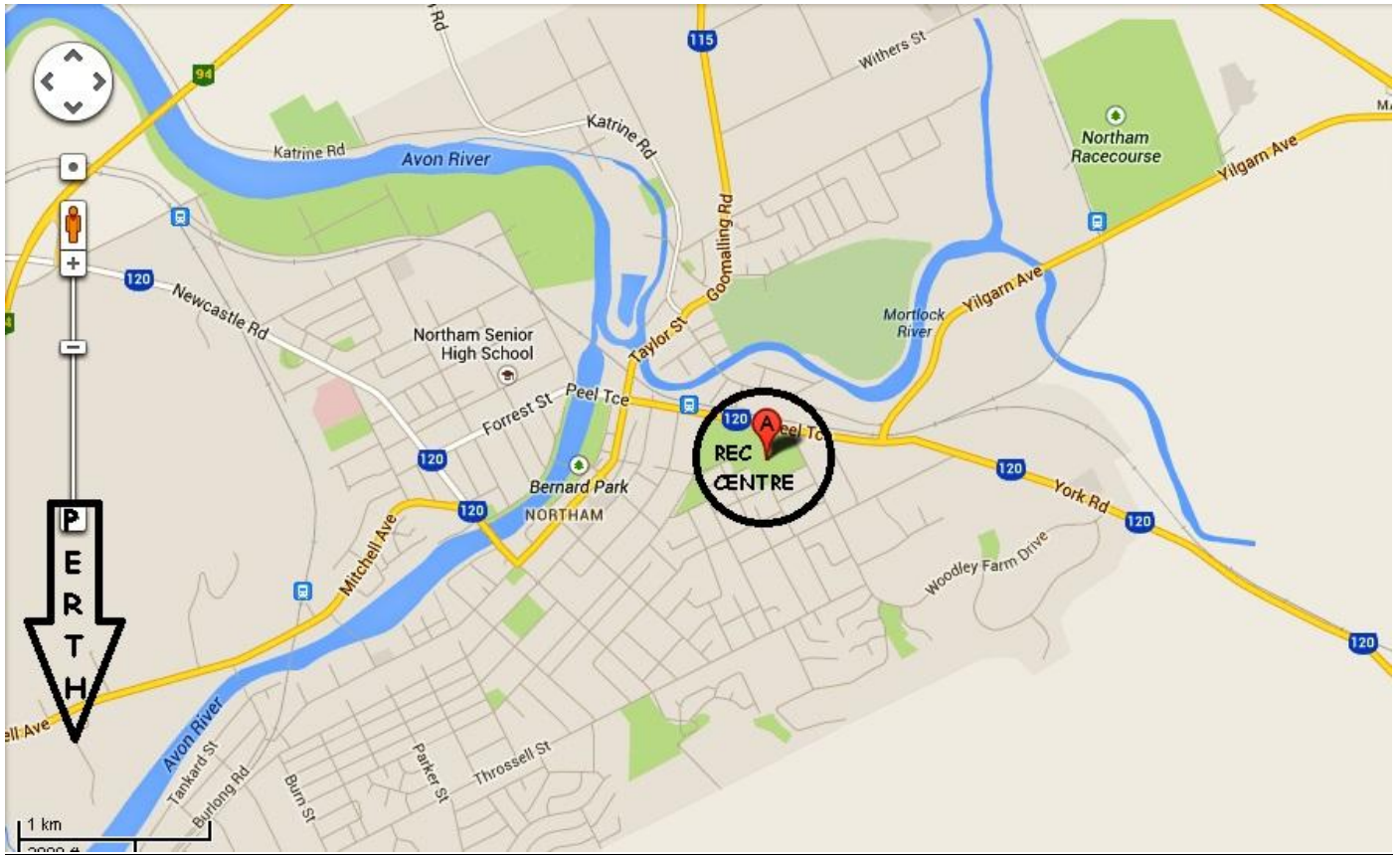


Stallholder Update



DIRECTIONS



Coming from Perth

From Great Eastern Hwy follow the signs into the Town Centre which will bring you to the corner of Mitchell Ave and Newcastle Road. Turn right here and follow across bridge. When at the intersection turn left into Fitzgerald St and follow to the traffic lights. Turn right at the traffic lights into Peel Tce and travel past McDonalds which will be on your right. The venue will also be on your right with the entrance appearing just past the first oval.

Coming from the North you will turn left at the lights and coming from any other direction will be self explanatory.

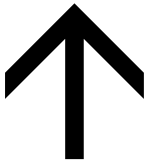
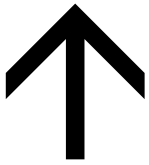
LOADING/UNLOADING AND PASSES

Stalls 1-8 or 69-83

There are two loading/unloading points at the venue. Follow the yellow line (map on next page) if you are in stall numbers 1-8 or 69-83. This will take you out the back near Henry St Oval. Once your stock is unloaded please immediately move your vehicle out into Jubilee Oval. Please do not start setting up your stall area until your vehicle is removed. Your vehicle cannot enter this area again until close of business each day. There is another exit on the opposite side of the grassed area should you need to use it due to an obstruction. Please do not drive on the Henry St oval.

All other stalls

For all other stalls please follow the pink line (map on next page.) This will take you to the south side/rear of the building where there are double doors which will be open. Please do not park in the blue area (map on next page) at the entrance to the doors. Once you have unloaded your vehicle, please remove your vehicle out onto Jubilee Oval before setting up your stall. Your vehicle must remain on the oval until close of business each day. The light green line down the South side of the building is another entry door should you be in stalls to the right of stall number 60 looking at the floor plan in landscape.





Please be sure you collect your prepaid passes at one of these unloading points. You will not be permitted entry without passes. If you choose to collect your prepaid passes on behalf of your assistants please be mindful they will need them at the entrance. It would be very much appreciated if you can assure all your staff and assistants have prepaid passes so as to avoid placing my staff in a difficult position.

Please be sure your vehicle is removed from the car park and parked on Jubilee Oval between 9.45am and 4pm each day. Please do not leave your vehicle down the side of the building either. This is a compliance issue re emergency vehicles and there will be no exceptions. ALL VEHICLES MUST BE REMOVED TO THE OVAL. Please look, lock and leave.

Northam Men's Shed will be managing parking on our behalf. They will be asking visitors for a gold coin donation. It is your choice if you pay this fee. Please be ready to trade by 9.45am each day. Doors and gates will be locked at 9.45am sharp at which time you will need to walk all the way around the front.

SET UP/PULL DOWN

Stallholders can begin setting up Friday from 12pm-5pm. If you are not planning to arrive until Saturday the venue will be open from 6am. Please make sure you are ready to trade by 9.45am at which time the doors and gates will be locked.

You can begin pulling down Sunday at 4pm. Please do not begin packing up any earlier. Whilst we do discount entry tickets late in the day visitors have paid to come in and expect to see your full range.

For all indoor stalls your stall will be marked out in yellow tape and your name will be on the trestle table provided. Please stay within your area and do not spill over into aisles.

Please make sure all marquees are secured tightly, that all electrical items and leads are tagged and that there are no trip factors in or around your site. Any electrical items which you bring which are not tagged will be tagged by our dedicated staff member and this will be charged at \$110. There are absolutely no exceptions.

Please make sure your area is clean and tidy when you leave and that all rubbish is removed. Please do not mark the walls and please try not to scratch the floors.

OTHER

For your convenience we will provide free tea, coffee and water which will be available in the kitchen all weekend or until it runs out. Please respect other stallholders and keep this area clean and tidy. A cool room is available onsite for you to share with fellow stallholders. Should you wish to get a quality coffee Avon a Party which will be located outside near the kids rides will be selling coffee all weekend.

There will be plenty of food and drink outside throughout the event. Can we suggest you place order early.

The bar has been relocated since the info pack was distributed. The bar will now be located outside behind the hospitality room where it was originally. The bar will be open from 11am both days. We encourage you to visit the bar, watch the dancers and enjoy yourself but not too much! 😊

If you are staying over in Northam you may be interested to know there is a free BIG BAND concert in Bernard Park soundshell from 6pm which is on the river near the Visitor Centre. This is a BYO event. If you are looking for somewhere to eat in the evening we suggest The Riverside Hotel. It is on the corner near the bridge on Fitzgerald St. Of course we take no responsibility but we hear it is pretty good.

There will be an ATM located at the entrance to the festival for your convenience. Radio West will be broadcasting live from the event from 9am-1pm on Saturday.

THERE IS STRICTLY NO SMOKING AT THIS VENUE. THIS INCLUDES THE FENCED AREA OUTSIDE. SHOULD YOU WISH TO SMOKE PLEASE DO SO IN THE CARPARK NEAR THE SKIP BINS. THIS IS ALSO THE MUSTER POINT IN CASE OF EMERGENCY.

If you need to contact me during the event please call 0429260537. Alternatively please see staff at reception. Feedback forms will be available.

Both the Saturday West and Sunday Times are expected to be included free of charge in the entry costs. Please take one but return it when finished if you notice we are running low.

A program is also attached to this email for your perusal.

PRIZES

For visitors there is a \$500 door prize up for grabs. Stallholders are not permitted to enter this competition. There is also a best dressed competition with a further \$500 up for grabs for the visitors. Stallholders are also not permitted to enter this comp.

We will however, have a Best Dressed Competition just for stallholders. Whoever has the best vintage/retro/rockabilly look will win a \$250 cash prize. For the best vintage/retro themed stall a free 4mx3m stall will be on offer for next year's event valued at \$264 so glam up and glam up your stall for a chance to win!

ALCOHOL

A liquor license has been issued. Those stallholders with alcohol can sell up to 2.5L per person on any day. You must have potable water, RSA trained staff and a RSA approved Manager. Juveniles cannot linger around your stall without a parent or legal guardian.

SOCIAL MEDIA

Facebook www.facebook.com/AvonEventsMarketing

Like our page then join the conversation on the day via #AVVintageFest Please keep comments here positive.

Twitter - AEM2014

We are also on LinkedIn and Pinterest.

Avon Events & Marketing are now an accredited business as is this event in its own right. We strive to deliver family friendly, value for money events in the Avon Valley and are proud to show visitors that we are accredited through the trust the tick program.

We sincerely hope you have a wonderful time and a prosperous weekend.

Please take the time to introduce yourself to our friendly staff:

Tanya, Keith, Wendy, Rob, Narelle, Wayne, Sharon, Cora, Elise, Roy, Gloria, Jean, Lee and Mel.